

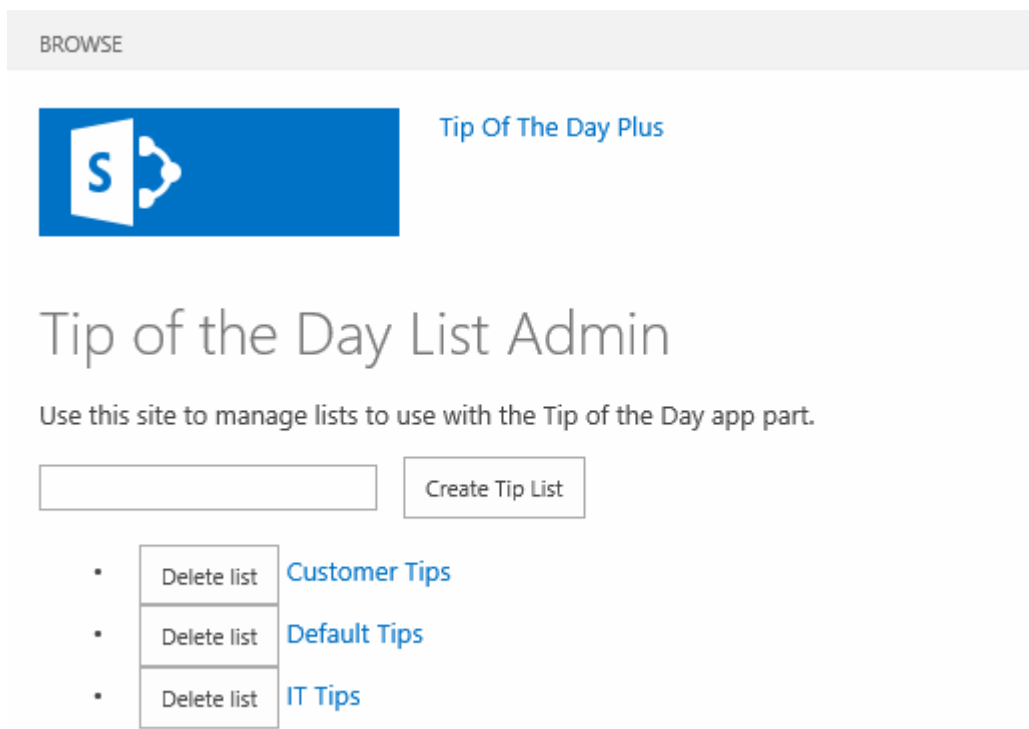
SR1 DEVELOPMENT LIMITED

SharePoint 2013 App Guide

Tip of the Day Plus Admin Guide

List Management

- 1) Navigate to the Tip of the Day Plus app site.
- 2) From here you can easily create, edit and delete multiple lists to be used in the App Part.



- 3) Click on one of the lists, and enter the tip title and description. You can add multiple tips to the list.

Developer Site

BROWSE ITEMS LIST

Tip Of The Day
Tips

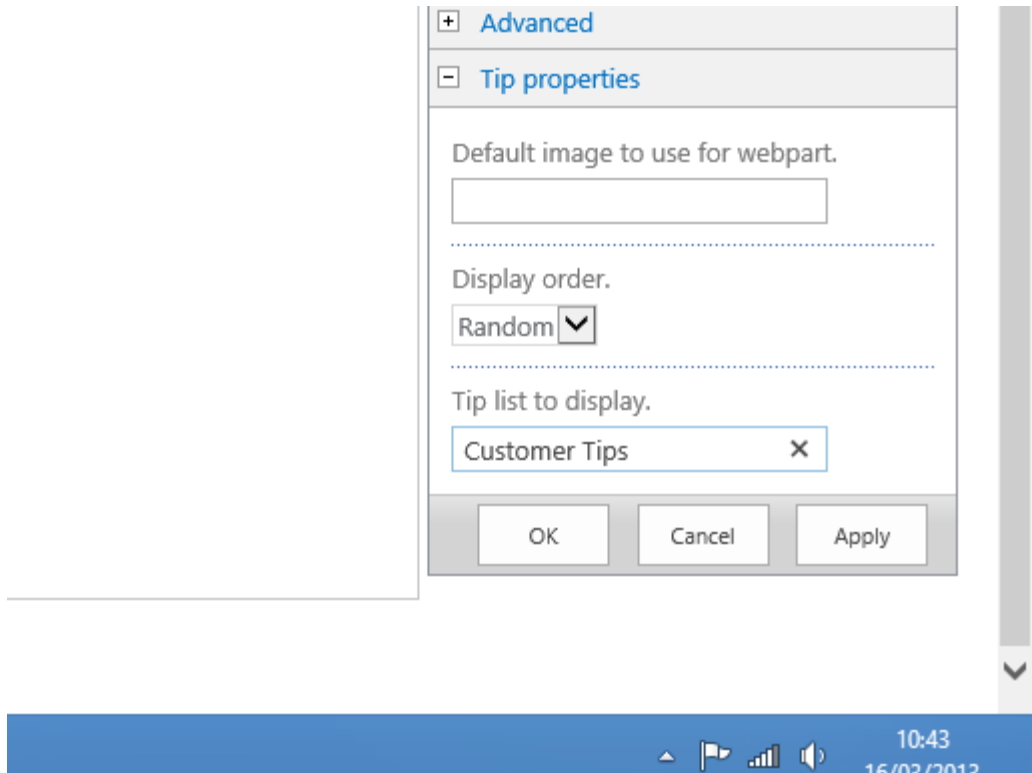
+ new item or edit this list

All Items ... Find an item

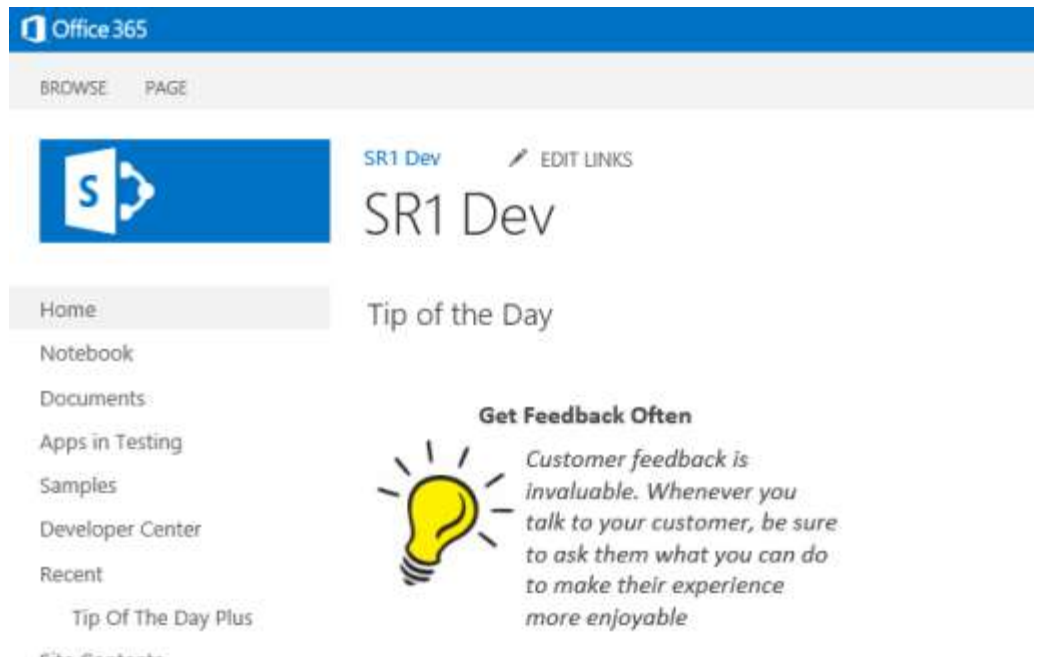
| ✓ Title | Details |
|---------------------|--|
| Repeat find in Word | ... To find a piece of text, press F3, enter the text you're turned blue. Clicking on one of them will take you to |

App Part

- 1) Navigate to the SharePoint site that you want to display the Tip of the Day Plus app part.
- 2) Click Page – Edit – Insert – App Part. Select Tip of the Day Plus App Part and select Add
- 3) Edit the App Part Properties and navigate down to Tip Properties.
- 4) The default image is a light bulb. If you would like to use your own enter your full image URL in the Default Image property.
- 5) Select whether to display the latest tip in the list, or to select a random one.
- 6) Enter the list you want to point to that you created in the list management (e.g. Customer Tips).



- 7) Click OK.
- 8) Save page, and your tips will display.



Support

<http://www.sr1development.co.uk>

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