

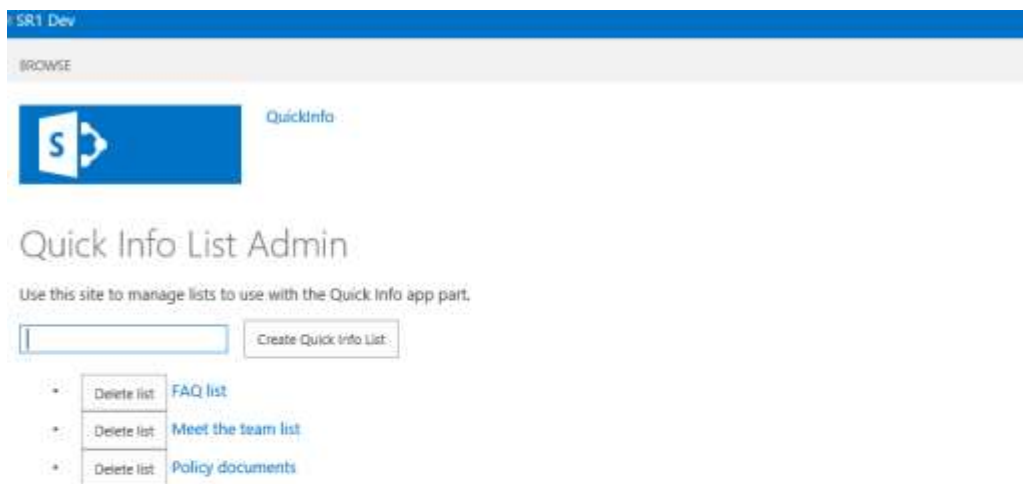
SR1 DEVELOPMENT LIMITED

SharePoint 2013 App Guide

Quick Info App Admin Guide

List Management

- 1) Navigate to the QuickInfo app site.
- 2) From here you can easily create, edit and delete multiple lists to be used in the App Part.

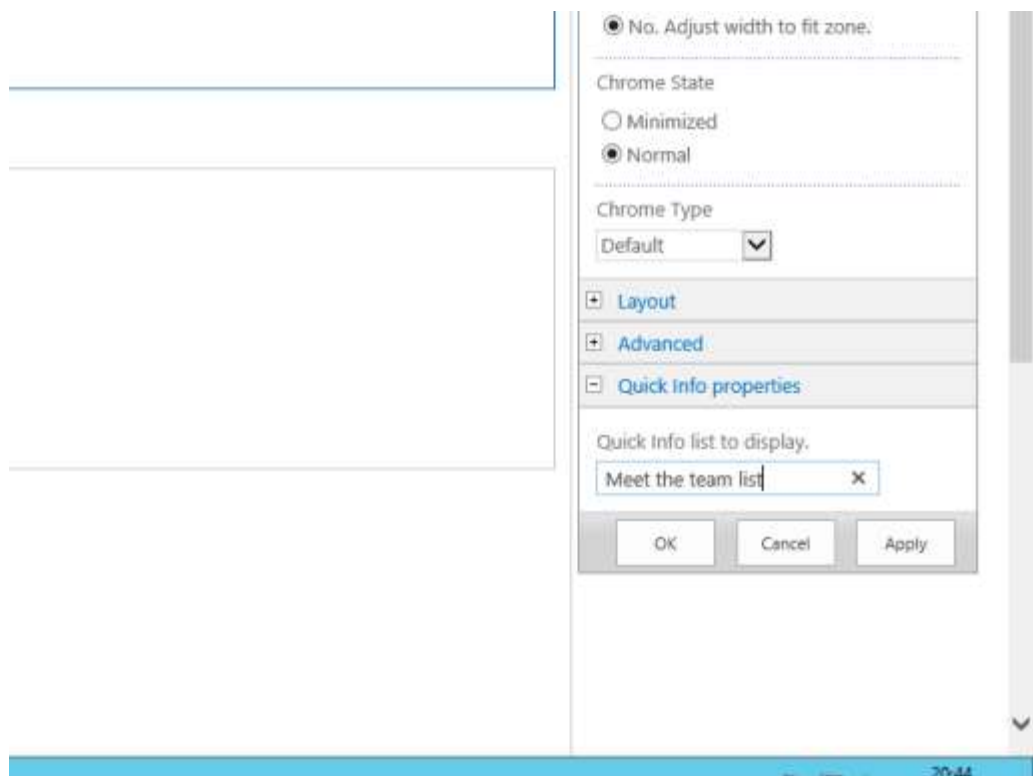


- 3) Click on one of the lists, and enter the title to appear in the dropdown and the corresponding information. You can add multiple items to the list.



App Part

- 1) Navigate to the SharePoint site that you want to display the QuickInfo app part.
- 2) Click Page – Edit – Insert – App Part. Select QuickInfo App Part and select Add
- 3) Edit the App Part Properties and navigate down to Quick Info Properties.
- 4) Enter the list you want to point to that you created in the list management (e.g. Meet the team list).



- 5) Click OK.
- 6) Save page, and your drop down will display.

Meet The Team

Joe Bloggs



Joe Bloggs

IT Support

joe@mycompany.com

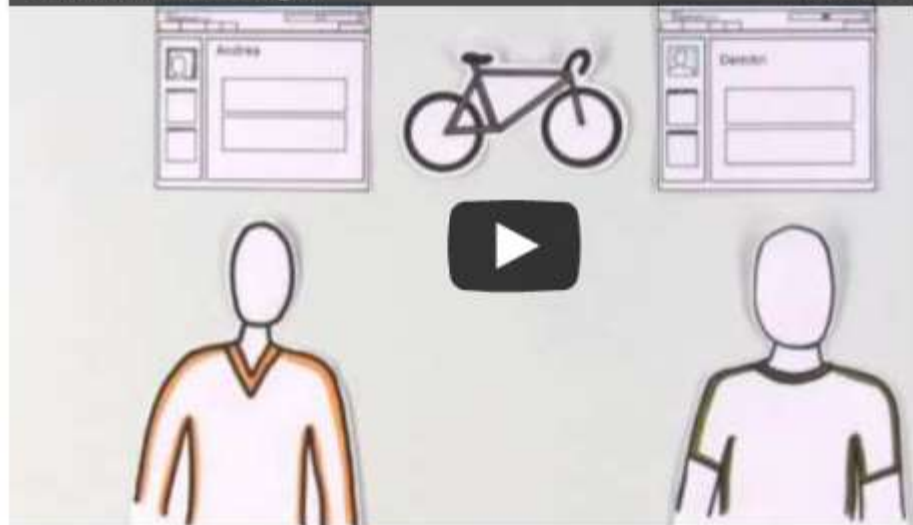
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